

TOWN OF PITTSFIELD, VERMONT
Flood Hazard Area Regulations
Applications Requiring Conditional Use Approval

1. Administrative Officer (AO) receives the application and determines in what Zone the proposed development is in and therefore whether or not it requires Conditional Use approval.

2. The AO must send a copy of the application to:

State National Flood Insurance Program Coordinator
Vermont Agency of Natural Resources
Department of Environmental Conservation, River Management
Section, 103 South Main Street, Building 10 North, Waterbury, VT
05671 (Ordinance §V.B.)

3. Any public notice for a warned public hearing shall be given not less than 15 days after the required submittal to federal and state agencies, and not less than 15 days prior to the date of the public hearing. (Ordinance §E.)

4. When a hearing date is set, the Applicant must receive a Notice Form advising them of the time, location and date of the hearing.

5. The Notice Form showing the time date location and reason for the hearing must also be posted in two places and published in the Rutland Herald NO LESS THAN 15 days before the hearing (date of notice and date of the hearing are not counted). (Ordinance §V.E.)

6. The applicant is responsible for providing a copy of the Notice Form to all adjoining property owners using the Notice Form, and no less than 15 days prior to the hearing. The applicant must provide proof of either mailing or hand delivering said Notice Form before the ZBA can hear any testimony. (Ordinance §V. E. 3.)