

Appendix A: Plan Implementation Matrix

	Action Item	Responsible Party	Timeframe
HOUSING	New housing growth to areas with public infrastructure and services shall be planned in a manner that reinforces Pittsfield's historic settlement pattern.	ZBA	On-going
	The development of multi-family housing, special needs group homes, and elderly housing shall be encouraged in the designated village center.	ZBA	4-5 years
	Innovative energy efficiency standards and practices in housing rehabilitation and new developments should be reinforced and encouraged.	PC, SB	On-going
EDUCATION & CHILDCARE SERVICES	The Town is encouraged to work with school authorities where Pittsfield students are tutioned to maintain safe transit opportunities.	School Board	On-going
	The Town shall ensure that all of the needs of all of the Town's children are incorporated into School Board budgetary planning efforts to advance free and appropriate education.	School Board	On-going
UTILITIES & FACILITIES	The Planning Commission, with assistance from the Selectboard, town should consider the development of a Capital Budget and Program for the purposes of planning for future municipal investments in utilities and facilities that is consistent with this Town Plan.	PC, SB	2-3 years
	The Town shall continue to participate in the WRVSWA, and support its evolving programs.	SB	On-going
	The Town should support continued efforts to expand broadband and cellular service and access to the Town when such growth does not place an undue adverse impact on the rural character of the community.	SB	On-going
HEALTH & EMERGENCY SERVICES	The Town should consider alternative providers of medical transport in an effort to reduce costs and improve response time and quality of care.	First Response, SB	On-going
	The Selectboard shall review and should update, where necessary, the town Local Emergency Operations Plan on a yearly basis.	SB, Emergency Manager	Yearly
	The Town should consider earning Red Cross designation for its three shelters.	SB	1-2 years
FLOOD RESILIENCE	Pittsfield should work with the Regional Planning Commission to strengthen their Flood Hazard Regulation Bylaws in order to mitigate risks to public safety, critical infrastructure, historic structures, and municipal investments from inundation and erosion.	PC, RPC	As needed
	Pittsfield should work with VTrans and the Regional Planning Commission on advocating for and improving the flood capabilities of state or Town-owned transportation infrastructure.	SB, RPC, VTrans, Road Commissioner	On-going
	Pittsfield should continue working to develop mitigation plans, and emergency preparedness and recovery procedures from flooding.	SB, Emergency Manager	On-going

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	Existing homes and businesses at serious risk of flood damage in Pittsfield should be identified and prioritized by the Pittsfield Zoning Board in concert with the ANR River Management Section and the Regional Planning Commission for mitigation actions such as elevation/relocation or purchase and demolition.	ZBA, ANR, RPC	On-going
	Areas not designated in either FEMA's maps or in VT ANR's maps, but which are flooded during a weather event, should be recorded by the Pittsfield Zoning Board and may be added to local flood regulations.	Zoning Administrator, ZBA	On-going
	Watershed-level planning should be performed by the Town with assistance from the Regional Commission to evaluate natural and constructed flood storage options upstream of existing areas of concentrated development that are at risk of flooding.	PC, SB, RPC	2-3 years
	Pittsfield shall work with ANR, the Regional Planning Commission, and landowners to lessen flood risk by restoring natural channel functions through berm or dam removal or intentional lowering of streambanks.	SB, RPC, ANR	5 years
	Pittsfield shall work with the Regional Planning Commission to understand the impact stormwater runoff has on the Town, and then work to address impacts from impervious surfaces through increased retention and infiltration.	SB, RPC	1-3 years
TRANSPORTATION	Cooperate with other communities in the region through the TRORC and its transportation Advisory Committee to ensure that the region's transportation system is developed in a well-coordinated manner that recognizes and balances the needs and desires of each community.	SB, Road Commissioner, RPC	On-going
	Continue to routinely update inventories to roads, bridges, and culverts to ensure appropriate safety and usability of all roadways and supporting infrastructure, along with short- and long-range planning for necessary replacements and enhancements.	Road Commissioner	On-going
	Encourage participation in the Regional Transportation Advisory Commission as well as the TRORC Road Foreman's meeting program.	Road Commissioner	On-going
ENERGY	Town officials and volunteers should work to increase public awareness and use of energy conservation practices, energy-efficient products and efficiency and weatherization programs through educational efforts aimed at local residents and businesses.	PC	2-3 years
	The Town should consider municipal or community-based renewable energy generation, to include municipal or district biomass heating systems, and the installation of individual or group net metered generation facilities on town buildings and property to serve town facilities. Sources of funding for municipal power generation could include third-party financing, municipal funds, bonds, grants, and available government incentive programs.	SB	5 years

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	The Planning Commission should identify areas in town that are appropriate for large scale renewable energy production, such as solar.	PC, SB	5 years
	The Selectboard should formally designate an Energy Committee as a Town committee so that they may develop an Energy Action Plan as a supplement to the municipal plan.	SB	2-3 years
	The Selectboard should authorize a Pittsfield Energy Committee to track municipal energy use and costs (for example: through the EPA's free Energy Star® Portfolio Manager program) and develop an overall energy budget to manage the town's energy consumption, which may also include the development of local generating capacity.	SB	2-3 years
	The Town should implement energy efficiency measures recommended by an authorized Pittsfield Energy Committee for existing and future facilities.	SB, Energy Committee	3-5 years
	The Town, with help from an authorized Energy Committee, should develop municipal procurement and purchasing policies that emphasize products that are energy efficient (e.g., Energy Star® rated).	SB, Energy Committee	5 years
	The Town should continue to develop facility maintenance and operation policies that maximize energy efficiency while maintaining comfort levels for employees and visitors.	SB	On-going
	The Selectboard should discuss PACE at a future meeting and decide whether the program should be placed on the ballot for Town Meeting.	SB	1-3 years
	The Town should continue to explore the potential for public transit opportunities.	SB	On-going
	ECONOMIC DEVELOPMENT	Pittsfield should consider the creation of a local economic development committee that would encourage the growth of appropriately scaled businesses.	SB
Encourage the development of a local farmer's market.		SB	On-going
The Town should conduct a simple inventory of local businesses to determine what goods and services are available in town, and where market gaps exist that may be filled by new business enterprises.		PC	1-2 years
Encourage and support the development of information technology and communication infrastructure that is necessary for economic growth and vitality.		SB	On-going
Support efforts to expand public transit opportunities within the Village Area.		SB	On-going
NATURAL, SCENIC & HISTORIC RESOURCES	The Town should conduct an inventory of wetlands to determine where, if any, wetlands that have not been mapped by the State of Vermont are located.	PC	1-2 years
	The Zoning Board of Adjustment should consider limiting new development within the floodplain to include only recreational and agricultural uses.	ZBA	On-going

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	Action Item	Responsible Party	Timeframe
	1. Support the White River Partnership water quality monitoring and watershed planning efforts for the Tweed and White Rivers.	SB, PC	On-going
	2. Investigate maintaining and improving public access to the river for recreational use.	PC	On-going
	Conduct a mapping study of groundwater resources in Pittsfield.	PC, RPC	On-going
	1. Encourage owners of necessary habitat for threatened species to contact the State for assistance in developing a management plan for these sites.	PC	1-3 years
	2. Identify wildlife corridors in Pittsfield.	PC	1-3 years
	The Town should take an active role in the next revision of the Green Mountain National Forest Plan revision.	SB	As needed
	1. Town employees, contractors, businesses, and residents should become familiar with the best management practices to prevent the accidental spread of invasives.	PC, SB, Road Commissioner	1-2 years
	The Town should time roadside mowing to minimize and reduce the spread of invasive species.	Road Commissioner	On-going
	1. The Selectboard should consider creating a Conservation Commission.	SB	1-2 years
	The Selectboard should consider the establishment of a conservation fund, to be administered by a Conservation Commission, for the purposes of conserving natural or culturally significant areas in Pittsfield.	SB	1-2 years
RELATIONSHIP TO OTHER PLANS	1. To encourage continued communication and cooperation between Pittsfield and its neighboring towns.	SB, PC	On-going
	2. To work with neighboring Towns and the region to encourage sustainable land use and environmental policies that benefits the citizens of Pittsfield.	SB, PC	On-going
	3. To continue participation in the Two Rivers-Ottawaquechee Regional Commission.	SB, PC	On-going
	4. To exchange planning information and development data with neighboring communities as well as the Green Mountain National Forest's agency counterparts.	SB, PC	On-going